

Intelligent Office®

Work Anywhere...Professionally



Remote Receptionist™



**Intelligent Office...
Creating Competitive
Advantage through
Personalized, Professional
Business Services:**

- *Personalized Communication Services*
- *Prestigious Address Service*
- *On-demand Access to High-profile Facilities*
- *Friendly, Flexible Business Services*
- *Business Development and Support*

No matter how big or small your company, our dedicated receptionists are standing by to handle your calls more professionally and affordably than ever before.

With Remote Receptionist, you get just the calls you want, when you want them. Our dedicated staff answers and screens your calls just like a member of your company. Your calls can then be seamlessly connected or put into voice-mail. We can even relay messages, inform callers about your business or follow any other instructions you've left with us- all without you ever having to set foot inside "your" office.

"Follow Me" Connectivity

Remote Receptionist can even do things a traditional receptionist can't, like seamlessly connect your calls to you on any phone, anywhere. So whether you're behind your desk, working at home, out on your cell phone or even out of town, you'll still be able to get professional phone reception throughout the day.

Part-Time or Back-Up

You can even use Remote Receptionist part-time as a back-up receptionist. We can cover lunch breaks, sick days and vacations, or even when you just have too many calls coming in. You'll never have to worry about your clients being greeted by a busy signal or voice-mail.

Remote Receptionist

- Works with all phones, including business systems and cell phones
- Works with existing phone numbers or new ones provided by us
- Works with any number of employees
- Can be used full-time, or part-time as a back-up receptionist

Affordable

Best of all, Remote Receptionist is as affordable as it is Intelligent. The average cost is less than 10% of the salary of a traditional receptionist, and it's even less if you just need the Remote Receptionist part-time.

Call today to find out more information (678) 353-3300.

Contact Intelligent Office

For more information and to receive a custom services proposal,
visit www.intelligentoffice.com